



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY
HEADQUARTERS UNITED STATES ARMY FORCES COMMAND
1777 HARDEE AVENUE SW
FORT MCPHERSON GA 30330-1062

APR 14 2006

AFPE-SO

**MEMORANDUM FOR Command Sergeants Major, Major Subordinate Commands/Units
Reporting Directly to FORSCOM**

SUBJECT: Implementing Instructions – Fatality Review Boards

1. The command sergeants major (CSMs) at Forces Command (FORSCOM) brigades will convene and chair Fatality Review Boards for all fatal accidents involving Soldiers assigned to their brigades.

a. The battalion command sergeants major will be members of the Board.

b. Senior enlisted Soldiers from the offices of Provost Marshal, Staff Judge Advocate, Surgeon, and Chaplain will be considered for membership.

2. Use:

a. The brigade CSM will convene the board within 60 days of a fatal accident.

b. The noncommissioned officer support channel will present information on the accident and the accident victim for discussion by the Board. A suggested format is enclosed (encl 1).

c. The Fatality Review Board brainstorms to identify lessons learned and prevention actions/countermeasures for future use.

d. The results will be forwarded thru the major subordinate command or separate command sergeant major to the FORSCOM Command Sergeant Major for review by the Safety Working Group.

3. A suggested format is enclosed (encl 2). However, this is not all encompassing and should be modified to fit the circumstances and command preference. As a minimum, the Board should discuss the Soldier's behavior, demographics, and unit standards.

4. For further information, please contact SGM Sally Gardner, FORSCOM G-1 Safety Office, email sally.gardner@forscom.army.mil, COMM (404) 464-7393, DSN 367-7393.

2 Encls

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CSM, US Army Forces Command
Command Sergeant Major